



KING GEORGE COUNTY BUILDING PERMIT APPLICATION

DEPARTMENT OF COMMUNITY DEVELOPMENT

10459 COURTHOUSE DRIVE, SUITE 104

KING GEORGE, VA 22485

PHONE: (540) 775-7111 FAX: (540) 775-3139

APPLICATION FOR BUILDING AND ZONING PERMITS

Application Date: _____ Permit Number: _____

Received By: _____

ALL APPLICABLE INFORMATION MUST BE COMPLETED OR APPLICATION WILL BE RETURNED. (Please Print)

Residential Commercial Building Permit Zoning Permit Amendment

Owner
Information

Name _____ Daytime Telephone No. _____

Mailing Address _____

E-mail Address _____ Fax Number _____ Cell Number _____

Builder/
Applicant

Name _____ Telephone No. _____

same as
owner

Mailing Address _____

E-mail Address _____ Fax Number _____

Property
Information

Address / Road Name _____

Subdivision _____ Tax Map # _____ Section _____ Parcel _____

Zoning: _____ Total Acres: _____ Acres Disturbed: _____ RPA: Yes No

Description of work: _____

Permit Type:

- Single Family Dwelling Shed/ Metal Carport Electric Service Upgrade Demo
 Deck Demo Electric Antenna
 Garage Plumbing Mechanical Retaining Wall
 Pool Construction/ Office Trailer Alarms/ Fire Protection System
 In Ground Above Ground Other (Please specify) _____

PLEASE FILL IN ALL AREAS RELEVANT TO THE PERMIT BEING REQUESTED

Construction	<input type="checkbox"/> Framed	<input type="checkbox"/> Modular	<input type="checkbox"/> SWMH	<input type="checkbox"/> DWMH	Serial# _____	YEAR _____
Foundation	<input type="checkbox"/> Masonry	<input type="checkbox"/> Concrete	<input type="checkbox"/> Wood	<input type="checkbox"/> Pre-Cast Concrete	<input type="checkbox"/> On Frame	<input type="checkbox"/> Off Frame
Square Footage	1 st floor sq. ft. _____		2 nd floor sq. ft. _____		Total sq. ft. _____	
Foundation	<input type="checkbox"/> Crawl space	<input type="checkbox"/> Basement	<input type="checkbox"/> Unfinished	<input type="checkbox"/> Finished.	Total Sq. ft. _____	
Walls	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Steel	<input type="checkbox"/> CMU	<input type="checkbox"/> Concrete	<input type="checkbox"/> Log	<input type="checkbox"/> Other
Exterior	<input type="checkbox"/> Brick	<input type="checkbox"/> Wood	<input type="checkbox"/> Vinyl	<input type="checkbox"/> EIFS	<input type="checkbox"/> Stone	<input type="checkbox"/> Other
Roof	<input type="checkbox"/> Shingle	<input type="checkbox"/> Metal	<input type="checkbox"/> Other			

Water: Private Public **Sewer:** Private Public **Health Permit No:** _____
No. of Bedrooms _____ **No. of Baths** _____ **Stories** _____

Garage	<input type="checkbox"/> Detached	<input type="checkbox"/> Attached	Length		Width		Sq. ft.	
Porch	<input type="checkbox"/> Front	<input type="checkbox"/> Rear	Length		Width		Sq. ft.	
Deck	<input type="checkbox"/> Front	<input type="checkbox"/> Rear	Length		Width		Sq. ft.	
Ramp	<input type="checkbox"/> Front	<input type="checkbox"/> Rear	Length		Width		Sq. ft.	
Shed	<input type="checkbox"/> Framed	<input type="checkbox"/> Pre-Manufactured	Length		Width		Sq. ft.	
Carport	<input type="checkbox"/> Framed	<input type="checkbox"/> Pre-Manufactured	Length		Width		Sq. ft.	

Electrical	Amps _____	<input type="checkbox"/> DOM <input type="checkbox"/> NNEC	<input type="checkbox"/> New	<input type="checkbox"/> Existing	<input type="checkbox"/> Upgrade	<input type="checkbox"/> Temporary
Mechanical	Type Heat _____	Fuel Type _____		<input type="checkbox"/> Replacement	<input type="checkbox"/> Hood	
Fireplace	<input type="checkbox"/> Wood	<input type="checkbox"/> Electric	<input type="checkbox"/> Gas Logs	<input type="checkbox"/> Wood Stove	<input type="checkbox"/> Chimney	<input type="checkbox"/> Flue
Plumbing	Full Bath # _____	Half Bath# _____		<input type="checkbox"/> Replace well	<input type="checkbox"/> Repairs	
Water Heater	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Solar	<input type="checkbox"/> Other	<input type="checkbox"/> Replacement	
Tank / Gas lines	<input type="checkbox"/> New	<input type="checkbox"/> Replacement	<input type="checkbox"/> Above ground	<input type="checkbox"/> Underground		
Generator	Type _____	Fuel Source _____		<input type="checkbox"/> Permanent	<input type="checkbox"/> Portable	

Sign	<input type="checkbox"/> Freestanding	<input type="checkbox"/> Attached to Bldg.	<input type="checkbox"/> Illuminated	<input type="checkbox"/> Non-Illuminated	Size _____
Tent	Size _____	Occupant Load _____		<input type="checkbox"/> Cooking	

Estimated Cost of Work to be Performed \$ _____ Total Sq. Ft. _____

Mechanic Lien Agent _____
 Name _____ Telephone No. _____
 Not Designated _____
 Mailing Address _____

Contractor Information	Attach copies of all VA Contractors License and Tradesman License	Phone Number
General Contractor		
Electrical Contractor		
Mech/HVAC Contractor		
Plumbing Contractor		
LP Tank/Line Contractor		

I certify that all licenses and certifications required by the State of Virginia and King George County are current at the time of application. Please notify this office immediately of any changes to the above-noted subcontractors.

Print Name _____ **Contractor Signature** _____ **Date** _____

OFFICE USE: FEMA MAP PANEL: _____ FLOOD ZONE: _____
 HYDRALOGIC FLOOD ZONE: _____

Applicant Certification

I hereby certify that I have the authority to make the foregoing application and that the information given is correct. I shall conform to the Zoning Ordinance, Building Codes, Erosion Ordinance, Chesapeake Bay Preservation Ordinance and the Water and Sewer Specifications of King George County. NOTICE: Permits must be displayed on the premises so that it is visible from public right of way. The permits are void if construction is not started within six (6) months of permit issuance. **Revocation of Permit:** The code official may revoke a permit or approval issued under the provisions of the USBC in case of any false statement, misrepresentation of fact or incorrect information supplied by the applicant in the application or construction documents on which the permit or approval was based.

Please Print name _____ Owner or Applicant Signature _____ Date _____

Home Phone: _____ Work Phone: _____ Fax: _____ Email: _____

Office Use:

Zoning Review Approval: _____ Date: _____

Building Review Approval: _____ Date: _____

The Following Information is required for a residential building permit:

- ALL Owners information including Address, phone numbers, email
- Site Address information including Tax Map, Acreage, and Zoning
- Description of work(Dimensions, with or without electric, Amp Service, ect)
- ALL signatures
- **Contractors-building permits will NOT be issued without ALL required information:**
 - Owner Builder Affidavit Signed and notarized if applicable. Affidavit can be notarized in the Community Development office.
 - Unexpired General Contractors License
 - King George Business License Slip or Receipt for General Contractors
 - Electrical, Mechanical/HVAC, Plumbing trades must sign Tradesman Affidavit
 - All trades must submit Unexpired Contractors license and/or Tradesman Cards
- **Land Disturbance:**
 - Complete Form with Correct Signatures
- **Storm Water Pollution prevention:**
 - Storm Water Pollution Prevention Plan
 - Agreement in Lieu of a Storm Water Management Plan
- **VDH Permit and/or Service Authority Deposit Receipt:**
 - VDH Well and/or Septic Permit
 - Service Authority Deposit Receipt-**25% of fee must be paid upon application for permit and all new connections must be approved in advance by County Administration, with a 10-14 day approval time.**
- **Site Plan (2 Copies) to include:**
 - Location of Structure, all existing structures, drain field location, and the distance from all 4 property lines, driveway location and limits of clearing.
 - Setbacks are measured from furthest projection of the structure, i.e. roof overhangs, porches, steps, decks, etc.
 - Indicate the location of waterways, streams, wetlands, and resource protection areas.
 - Area of disturbance and square footage of area to be disturbed.
 - Include the Following notes on the site plan: 1) undisturbed and vegetated 100-foot wide RPA buffer areas are to be retained; 2) on-site septic systems are pumped out every five years; 100% reserve drainfields are required for on-site septic systems, and; 3) permitted development in RPAs is limited to water dependent facilities or redevelopment.
- **VDOT Permit:**
 - Any State Road/Route will need a VDOT permit submitted with application
- **Building Plans (2 copies) to include but not limited to:**
 - HVAC System Design Packet (included in permit application)
 - Floor Layout with dimensions and square footage
 - Use of each room (Bonus room is not a room use.) and required attachments
 - Footing Plan-show all piers and beams, indicate size and location of any rebar
 - Foundation plan-indicate size and location of any reinforcement.
 - Specify the size, spacing and location of all floor joist, beams, headers, rafters, ceiling joists, ect.
 - If using engineered wood product (ex. TGI, LVL, Floor truss, roof truss) provide a layout and shop drawings. The stamped set of drawings will be required onsite at the framing inspections.
 - Show the location of smoke and carbon monoxide detectors
 - Window and door location and sizes
 - Show the location and specify the support for all point loads and how they transfer to the foundation.
 - Wall Section view
 - Wall Bracing Details and Compliance Chart
 - Insulation Values

*******Incomplete Application Packages will NOT be accepted*******

Note: Required information may vary based on the scope of work.

King George County, Virginia



Tradesman Affidavit

I, _____ am installing Electrical/Plumbing/Mechanical/Gas
at _____. I have all Licenses and Certifications required by
the State of Virginia and County of King George. Below are copies of my applicable licenses and
Certifications.

Signature

Date

(Attach a copy of Virginia License and Tradesman Certification Card)



King George County, Virginia

Owner / Builder Affidavit

Section 54.0-1111. Prerequisites to obtaining building permit – Any person applying to the building inspector or any other authority of a city, county or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or registered under the terms of this chapter to carry out superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or registration as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license required by any city, county, or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished evidence of being either exempt from the provisions of this chapter or licensed or registered under this chapter to carry out or superintend the work for which such permits have been applied.

The building inspector, or other such authority, violation the terms of this section shall be guilty of Class 3 misdemeanor. (Code 1950, Section 54-138; 1970, c. 319; 1980, c. 634; 1988, c. 765.)

Cross reference- As to punishment for Class 3 misdemeanors, see Section 18.2-11.

AFFIDAVIT

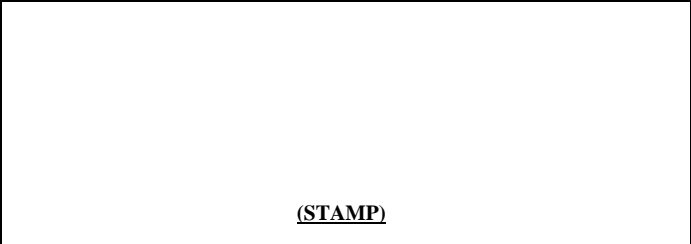
I, _____, of _____ affirm that I am the owner of a certain tract or parcel of land located at _____ and that I have applied for a building permit. I affirm that I am familiar with the prerequisites of Section 54.0-1111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor.

Affiant

Signed and acknowledged before me by _____
in the County of King George, Virginia, this _____ day of _____,

My Commission expires: _____

Notary Public



Payment of Real Estate Taxes Form

Department of Community Development
10459 Courthouse Drive, Suite 104
King George, VA 22485
540-775-7111

In accordance with 1.7.1.a of the King George County Zoning Ordinance. Prior to the initiation of an application by the owner of the subject property, the owner's agent, or any entity in which the owner holds an ownership interest greater than 50 percent, for a special exception, special use permit, variance, rezoning, or other land disturbing permit, including building permits and erosion and sediment control permits, or prior to the issuance of final approval, the authorizing body may require the applicant to produce satisfactory evidence that any delinquent real estate taxes, nuisance charges, stormwater management utility fees, and any other charges that constitute a lien on the subject property, that are owned to the locality and have been properly assessed against the subject property, have been paid, unless otherwise authorized by the treasurer. Upon receipt of an application, together with supplementary materials and payment of the application fee and provision of proof that all outstanding payments set forth this section have been paid and satisfied. The zoning administrator may waive this requirement for reasons of health, safety or public welfare, provided that the applicant or owner has entered into a plan with the County Treasurer to pay all delinquent taxes, fees and charges as set for the in this ordinance.

Tax Map # _____

Property Owners Name: _____

I certify that Payment of Real Estate taxes have been paid in full, for the above referenced property; as required by 1.7.1a of the King George County Zoning Ordinance.

Property Owner/ Applicant Signature: _____

King George County Treasurer Verified Date: _____

Employee Name: _____