

King George Department of Social Services Administrative Board  
August 17, 2020

### MINUTES

The regular Board meeting of the King George Board of Social Services was held August 17, 2020 at King George County Revercomb Building.

**PRESENT WERE:** Renee Parker, Chairman  
Jeff Bueche, Member  
Marva Smith, Member  
Kristen Outlaw, Member  
Bryan Gardiner, Interim Director  
Tracy Curtis, Recording Secretary  
Jonathan Franklin, Family Services Supervisor  
Cynthia Meade, Benefit Program Supervisor  
Dr. Neiman Young, County Administrator  
Matthew Britton, County Attorney

**ABSENT WERE:** Jane Marvin, Vice Chairman

The meeting was called to order by Renee Parker, Chairman at 5:30 p.m.

On a motion made by Kristen Outlaw, seconded by Marva Smith and carried unanimously the Board approved the Minutes of the June 9, 2020 Board meeting.

### PUBLIC COMMENT PERIOD:

There were no public comments.

### DIRECTOR'S REPORT:

Bryan Gardiner advised the Board on:

- Computer Security
- County Web page
- New Cleaning Company
- Day Care Program
- Summary of Financial Accounts

Jonathan Franklin, Family Services Supervisor advised the Board on:

- Case Reviews
- Number of children in Foster Care
- Unit Goals
- Dashboard (CPS/Foster Care/Adoptions)
- Quality Assurance and Accountability reviews

### OLD BUSINESS:

On a motion made by Jeff Bueche, seconded by Marva Smith and carried unanimously the Board approved the revised Annual Compensation Plan.

**NEW BUSINESS:**

On a motion made by Jeff Bueche, seconded by Marva Smith and carried unanimously the Board approved the new CPMT Board representative from KGDSS – Melanie Cobb

On a motion made by Jeff Bueche, seconded by Kristen Outlaw and carried unanimously the Board approved the recruitment for the next Director of KGDSS.

On a motion made by Kristen Outlaw, seconded by Jeff Bueche and carried unanimously the Board approved the Amendment to the Board Bylaws to meet monthly.

The Board voted to terminate the Prisoner Re-Entry Program effective November 1, 2020.

**CLOSED SESSION:**

On a motion made by Renee Parker, seconded by Jeff Bueche and carried unanimously the Board entered in to Closed Session.

I move that the King George County Department of Social Services Board of Directors convene in Closed Meeting pursuant Virginia Code Section 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and pursuant to Virginia Code Section 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning the Department's court counsel and the former Executive Director, Dave Coman.

I invite the Interim Executive Director, County Administrator and County Attorney because they are deemed necessary and/or their presence will reasonably aid the Board in its consideration of the topics to be discussed, pursuant to Va. Code Section 2.2-3712(F).

On a motion made by Renee Parker, seconded by Jeff Bueche and carried unanimously the Board returned to open session.

I move that the King George County Department of Social Services Board of Directors return to Public Meeting and certify by vote that only public business matters lawfully exempted from open meeting requirements by Virginia law, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered during the closed meeting.

Certify: Renee Parker, Jeff Bueche, Marva Smith, Kristen Renner

On a motion made by Kristen Renner, seconded by Marva Smith and carried unanimously the Board meeting was adjourned until September 21st at 5:30 p.m.

ATTEST:

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Renee Parker, Chairman

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Bryan Gardiner, Secretary